

# SNAP CAN



## Information for Providers of Employment & Training Services

### WHAT

The **SNAP Career Advancement Network (SNAP CAN)** is part of the federal Employment and Training (E&T) program associated with the Supplemental Nutrition Assistance Program (SNAP), formerly called Food Stamps.

The federal government helps fund state programs to help SNAP recipients become employed. Through SNAP CAN, service providers can partner with the Arizona Department of Economic Security (DES) to provide employment and training services to SNAP recipients and be reimbursed for up to 50% of the costs of providing the services

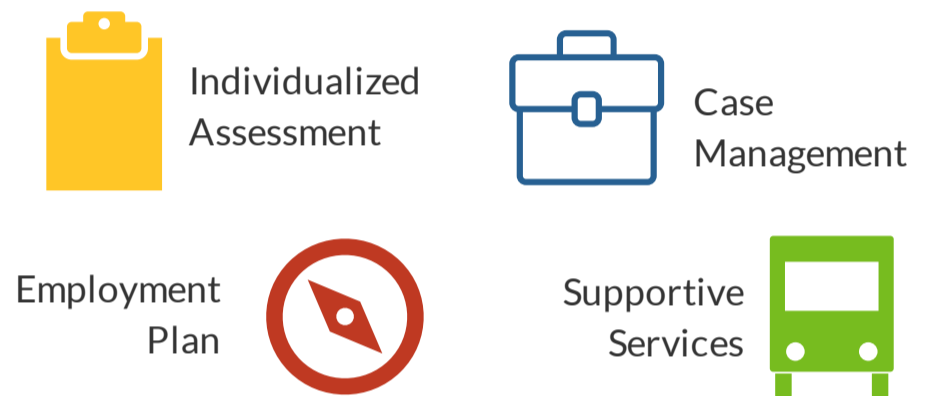


### WHO

Any provider, public or non-profit, offering approved employment and training services to SNAP recipients using non-federal funding is eligible to partner with DES.



Providers must offer the following activities as part of their program:



### HOW

The provider must sign an agreement with ADES, which outlines the services the provider will offer and an estimate of the budget for the program.



Once you are an approved provider, you simply provide the services, submit a monthly invoice to ADES for allowable costs, and ADES will access the federal funds, then pass up to 50% back to the provider.



The provider may then invest those non-federal funds back into the program and request reimbursement again each month that services are provided.



### WHY

Arizona wants to increase access to employment and training services for SNAP recipients so they may have an opportunity to become employed.

The real question for providers is: **Why not see what 'SNAP CAN' do for your agency?**

You are already providing the services (to SNAP recipients, whether you know it or not) and doing good work to help people find gainful employment.

### CONTACT



For more information, please visit [www.AZSNAPCAN.com](http://www.AZSNAPCAN.com)

# Steps to Becoming a SNAP CAN Partner

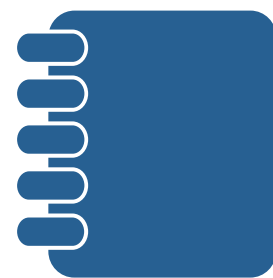


START

1

Become familiar with SNAP Employment and Training Program requirements by reviewing the SNAP E&T Toolkit and all other materials provided by DES

(access via [www.AZSNAPCAN.com](http://www.AZSNAPCAN.com) under Provider Resources)



2

Determine if the services provided by your agency are allowable Employment and Training activities.

3

Determine if your agency has a source of non-Federal funding to cover 100% of the costs associated with the Employment and Training Program activities your agency proposes to offer. Determine if you are able to financially sustain your program while waiting for reimbursement.

4

Evaluate if your agency is currently serving or is able to recruit SNAP participants for the Employment and Training Program.



5

Evaluate your agency's ability to accurately track and allocate costs associated with the Employment and Training program and maintain acceptable documentation of all costs subject to reimbursement.

6

Complete the SNAP CAN Potential Partner Assessment to submit interest to ADES on becoming a SNAP CAN Partner. DES can provide guidance to help you evaluate the feasibility of your agency becoming a SNAP CAN Partner.



7

Once the SNAP CAN Potential Partner Assessment is approved, complete the SNAP CAN Partner Service Description.

8

Based on the availability of federal funds and the appropriateness of the services proposed by your agency, DES will provide notification regarding the approval of the request to participate in the SNAP CAN Program.



If approval is granted, an agreement will be executed between your agency and DES. Prior to program implementation DES will schedule and conduct an onsite visit to provide more detailed information on the implementation and operation of the program.

FINISH